

Funding structure: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_



## APPLICATION FOR FUNDRAISING ACTIVITY

\_\_\_\_\_  
(School's Name)

\_\_\_\_\_  
(Activity Number)

\_\_\_\_\_  
(Date of Application)

1. We \_\_\_\_\_ request permission from  
(Sponsoring Class or Club)  
the Administration to sell the following item or items.

\_\_\_\_\_  
(Brief description and the sale price)

2. The item or items listed above are to be sold at the following places and at the following dates and time only:

3. The purpose of this sale is to \_\_\_\_\_

OR (Operating Report) Due: \_\_\_\_\_

APPROVED BY:

\_\_\_\_\_  
(Activity Sponsor)

\_\_\_\_\_  
(Student Activities Director)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Principal/Delegate)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Treasurer's Signature)

\_\_\_\_\_  
(Date)

**NOTES:**

- (1) Sales tax must be paid on all purchases for re-sale.
- (2) Regional Center approval is required for any fundraising activity where collections take place out in the community. (Use form # FM-5656)
- (3) School Board Policy 5830 must be observed.

One copy of this approved form should be given to:  
Student Activity Director  
Activity Sponsor  
Original is maintained by the Treasurer.